

**Minutes of the remote Parish Council meeting held 12 January 2021.**

**Present;** Councillors; Robinson (Chair), Chalkley (Vice Chair), Barnsley, Bennett, Elson, Gordon, Harrison, Kimbley, Stennett and Walker.  
Clerk to the Council; Barry Riley.

**In attendance;** District Councillor; Cummings.

**01/162 Report from W.Y.Police Officers working on Crofton Safe Scheme**  
Members were circulated with the Safe Scheme report for December 2020.

**01/163 Wakefield MDC District Councillors Report**

Cllr Cummings gave an update on matters discussed at previous meetings in particular;

With regard to the vehicles parking outside the Shay Lane entrance to the Sidings, causing damage to the verge and plants being damaged, Cllr Cummings informed members that no sign could be erected as the grassed area is within the highway boundary. The Parking Enforcement Officers can only take action where parking restrictions, such as yellow lines exist. The only possible offence would therefore be obstruction, which is dealt with by the Police.

In response to the request to arrange the cutting of the hedge at the Hare Park Lane entrance to the Sidings, towards the bridge, this had been cut back

The ginnel from Holly Close to Shay Lane, had been mechanically swept.

Following the report from Cllr Kimbley about fly tipping and horse welfare (see minute 12/144), the fly tipping had been removed and WMDC Wardens had attended and reported that the horses were not in bad condition, their weight was ok and they were walking ok. the Wardens would continue to monitor the area.

Further to Cllr Gordon's enquiry about a change of use in planning permission for the caravans parked off Shay Lane near to the Sidings Entrance. Cllr Cummings confirmed that the site owner had been written to by a WMDC Enforcement Officer, with the intention to serve an Enforcement Notice.

Work on the Doncaster Road bridge was progressing well with limited waiting time at the traffic lights being experienced. Further to a report that the Traffic Lights were not working over the previous weekend, they were monitored and the Team Leader had been made aware and instructed to take action.

With regard to an extension for garden waste collection (see minute 12/144), Cllr Cummings was awaiting more information from WMDC Officer Gary Blenkinson, about a change in the schedule. Cllr Bennett thanked Cllr Cummings for her persistence in the matter.

Cllr Kimbley commented that signs had not been placed despite two new posts being installed on Hare Park Lane (see minute 11/126), he had noted a horse still being ridden there. He had also noted two new posts near the Parish Centre (see minute 01/170).

**01/164 Public Participation session**

None in attendance.

**01/165 Apologies for absence**

Councillor; Schofield, apologies were accepted.

It was noted that some members were unable to access the meeting.

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**01/166            Declarations of Interest**

None declared.

**01/167            Minutes of the previous meeting**

The minutes of the previous meeting were subject to change prior to approval.

**01/168            Matters arising from previous minutes**

Cllr Gordon informed members that a letter had been prepared for issue to a number of businesses, enquiring if they would be willing to be a host for the defibrillator prior to it being installed at the new Parish Centre, with the results on the next agenda for a decision. Cllr Elson had concerns that once residents were used to where it was, to then move it would be confusing. It was suggested that another could be purchased if the situation was confusing.

The Clerk requested that Cllr Gordon provide him with the business contact details. Cllr Gordon had asked the Clerk if the additions he had requested to the Risk Assessment & Management Policy (see minute 12/155), had been implemented. The Clerk had made additions concerning meetings held remotely and GDPR, but not additions about individual risk assessments to be carried out in respect of each group activity using the premises, as that related to the procedure regarding hire.

**01/169            Community Facilities**

**Report Parish Centre and Library**

Cllr Robinson had no update on the Building Regulations (see minute 12/151), he would contact the Architect.

The Library was still closed.

Cllr Chalkley reported that he was not receiving responses from the individuals and groups contacted in order to progress the formation of a Management Group. He would progress the issuing a draft constitution.

The Clerk informed members that an Electrical Condition survey was required and that he would make arrangements for this to be carried out.

**Report Village Association**

Cllr Bennett reported that;

The Pavilion was still closed.

Cllr Kimbley enquired about the leak in the toilet, he was informed it had not been dealt with yet.as it was sporadic.

The Clerk informed members that an Electrical Condition survey was required and that he would make arrangements for this to be carried out.

**Report Allotments**

Cllr Bennett commented that although the changing of the allotment year from 01 January to 01 April, was considered appropriate (see minute 12/151), he was concerned that it reduced the time to cultivate.

Cllr Robinson reminded the Working Party that members were awaiting information about proposals for the access gate and the road (see minute 11/132), it was agreed that the Working Party would arrange to meet, they were asked to present a proposal to the Parish Council for consideration.

Cllr Elson enquired if there was any further information concerning recent burglaries, but none had been received. Cllr Harrison commented he had carried out some night patrols but there had been no incidents.

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**Report Parish Cemetery**

The Clerk commented that he would produce a document detailing what role was required of Parish Councillors to assist in the administration of the Cemetery.

**Report Website**

Cllr Gordon reported that there was nothing significant to report.

**Report Floral Display**

Cllr Robinson reported that;

The Christmas trees had now been removed.

**01/170 Traffic issues**

Following information about the two posts having been erected outside the Parish Centre, it was thought this was in preparation for the new 20mph zone signs. Cllr Bennett suggested placing an article in the Beacon about the scheme, he was informed that production had been cancelled till April.

**01/171 Cleansing/Environment**

Cllr Walker commented that the District Authority had made a good job of gritting the village during the recent icy spell. Cllr Cummings noted the comment. Cllr Chalkley commented that although a good job had been done the initial response was slow. Cllr Barnsley enquired why it appeared that WMDC were reluctant to ensure the grit bins were filled, Cllr Cummings commented that having being filled the contents were being pinched for people's own use. It was confirmed that following a snowfall primary routes (bus routes), would be cleared first, followed by estate roads.

**01/172 Planning Notifications**

Members duly noted the applications and decisions received.

Following the end of the trial period for the alternative format for planning information (see 11/135), it was agreed as follows For;8, to continue with the previous format and For;2, to continue with the alternative format.

Cllr Bennett informed members that he had received a reply seeking clarification on some matters, following his personal submission on the LDF, he asked if other members had received a response, Cllr Kimbley had received a response, Cllr Robinson had sent two responses, one on behalf of the Parish Council and a personal one, he had received an acknowledgement for both.

**01/173 Financial matters**

Members were in agreement with the content of the monthly payments and receipts and bank reconciliation report for appropriate governance.

The Clerk informed members that the following invoices had been paid for the month of January 2021;

<u>Cheque/S/O/Bacs;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£</u>
BACS	Falon	Nameplate	187.42
BACS	Falon	Nameplate	187.42
<b>TOTAL</b>			<b>£ 374.84</b>

Members gave their approval to the quarterly accounts.

It was agreed that discussion would take place concerning the Precept on Sunday 31 January at 7pm. Cllr Chalkley would arrange the meeting and the Clerk would provide members with the necessary documentation. Cllr Gordon informed members

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he was liaising with Cllr Bennett to finalise proposals for spending the remaining s106 funding.

Members having examined the document concerning a Capital programme of work.  
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gave their approval.

**01/174 Consider and discuss correspondence received**

Members noted the content of the information received, in particular Note 1; In response to the letters received from WMDC and the resident concerning the site of a new railway station in Crofton, Cllr Walker suggested that it would be a good selling point for Harron Homes if there was a direct rail link with Leeds, she was aware of a number of people in Crofton who worked in Leeds. In response to the comment from the WMDC Service Director that the limited new housing developments for Crofton was not on the scale to justify a new railway station, members thought this was incorrect as it did not take into account previous developments. Comment was made that there would be a consultation process which would provide an opportunity to respond. Prior to the response Cllr Robinson suggested that information be circulated to residents via the web site and the village groups, to make them aware of the situation. Cllr Gordon suggested that a survey be conducted in partnership with WMDC, to canvass opinion on public transport needs for the village Cllr Cummings offered her support to formulate a questionnaire. Cllr Bennett commented that support should be sought from WMDC and the Rail Network, further comment concerning why Walton should be considered for a station before Crofton which was classed as a service centre should be part of the response. Comment was made that the survey should include information on commuter travel, Cllr Walker suggested that the new trains were quicker which would support the argument for a new station, Cllr Barnsley commented that the introduction of a congestion charge in Leeds would lead travellers to look for alternatives, this could be achieved by having a local station.

Cllr Robinson asked members to vote on their desire to conduct a survey and work in partnership with the District Councillors, it was agreed as follows For;10, for a group to be formed and provide information to the Parish Council. The group would consist of Cllrs; Barnsley, Bennett, Chalkley, Gordon, Stennett and District Cllr Cummings.

Note 2; In response to the letter received from Engie regarding replacement of the damaged manhole covers, members were asked to consider the following proposals;

- 1.To arrange to get the work done themselves;
- 2.Respond to Engie and confirm that the lease agreement was for the land not the drainage and mention that the damage was as a result of the WMDC tractor driving over the cover when cutting the grass.

Cllr Kimbley mentioned that having visited with a contractor to inspect what work was required, the seating for the cover was not fit for purpose, in response to replacing the concrete cover with a metal one would not be suitable. Cllr Stennett asked for the definition of clause 3.6, she was informed that the clause referred to the property (land), only, drainage was not mentioned as part of the lease. Cllr Walker enquired if the cover presented a danger, she was informed that the broken cover had been cordoned off by WMDC in response to a request from the Parish Council to take action, however, it was still a hazard as the cordon had been vandalised, It was agreed as follows For;9, to proposal 2. respond to Engie.

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**01/175        HS2**

Nothing to report.

**01/176        Parish matters**

Cllr Chalkley commented there were problems involving dog waste at 2 Pinfold Drive (a house that had previously been reported for carrying out unauthorised activity), which was a risk to public health, reports of foul smells and the number of vehicles being once again kept there were also commented on. Cllr Cummings informed members that it had been reported to Environmental Health.

Cllr Kimbley reported fly tipping (polystyrene), had occurred at the Shay Lane entrance to the Sidings.

Cllr Barnsley informed members that Leeds City Council were to introduce a clean air zone at a cost of £2.50 per day (not a congestion charge as previously reported (minute 01/174)).

With regard to May elections no decision had yet been agreed and an official announcement may not be issued till the first week in March.

The Clerk informed that he had received confirmation from WMDC that they were now able to co-opt for the vacancy on the Parish Council.

**01/177        Date of next meeting**

Resolved; that the next meeting of the Parish Council would be held on Tuesday 09 February 2021 at 7pm in Crofton Parish Centre, High Street, Crofton.

**01/178        Members of the public and press were to leave before agenda item 18.**

It was agreed

**01/179        Matters to be discussed at the exclusion of the public and press**

Nothing discussed.

Signed .....  
Chairman Crofton Parish Council

Date.....